

# **THE FOUR MONTH FORWARD PLAN**

1 September 2012 to 31 December 2012



**PLYMOUTH**  
CITY COUNCIL

# **THE FOUR MONTH FORWARD PLAN**

**1 September 2012 to 31 December 2012**

## **NEW ITEMS WHICH APPEAR IN THE FORWARD PLAN FOR THE FIRST TIME**

INVESTMENT IN CUSTOMER TRANSFORMATION AND ICT CORE INFRASTRUCTURE

STRATEGY FOR THE PROCUREMENT OF THE COUNCIL'S ENERGY REQUIREMENTS FOR THE NEXT FOUR YEARS

TO PROCURE A FRAMEWORK FOR EMERGENCY REPAIRS AND STATUTORY COMPLIANCE FOR PLYMOUTH CITY COUNCIL CORPORATE PROPERTY

COMMISSIONING PLAN FOR THE PLYMOUTH DOMESTIC ABUSE PARTNERSHIP

TENANCY STRATEGY

SCHOOL FUNDING REFORM

## **INVESTMENT IN CUSTOMER TRANSFORMATION AND ICT CORE INFRASTRUCTURE**

**First included in plan: September 2012**

### **Nature of the decision:**

Approval to release £3million of capital funding for investment in a core ICT infrastructure to improve customer access to services, modernise working practises and deliver efficiencies as required by the medium term financial plan.

**Who will make the decision?** Cabinet (on the recommendation of Councillor Lowry)

**Timing of the decision?** 11 September 2012

### **Who will be consulted and how?**

#### Persons to be consulted with:

The City Council has already approved the allocation of funding subject to this Cabinet report.

#### Process to be used:

The City Council has already been consulted.

### **Information to be considered by the decision makers:**

Business case detailing the infrastructure, capital and revenue implications and how the unsupported borrowing will be paid back.

### **Documents to be considered when the decision is taken**

The 'Investment in Customer Transformation and ICT core infrastructure' business case

**Representations:** In writing by 31 August 2012 to –

1. Mark Grimley (Assistant Director for Human Resources and Organisational Development)
2. Councillor Lowry (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents: For further information contact: Mark Grimley, Assistant Director for Human Resources and Organisational Development Email: mark.grimley@plymouth.gov.uk Tel: 01752 304890

## **STRATEGY FOR THE PROCUREMENT OF THE COUNCIL'S ENERGY REQUIREMENTS FOR THE NEXT FOUR YEARS**

**First included in plan: September 2012**

### **Nature of the decision:**

To approve the strategy for the procurement of the council's energy requirements for the next four years.

**Who will make the decision?** Cabinet (on the recommendation of Councillor Lowry)

**Timing of the decision?** 11 September 2012

### **Who will be consulted and how?**

Persons to be consulted with:

Corporate Management Team.

Process to be used:

Written report and briefing session.

### **Information to be considered by the decision makers:**

Option appraisal contained within the report

### **Documents to be considered when the decision is taken**

Written report and any documents to be appended to the report.

**Representations:** In writing by 31 August 2012 to -

1. Adam Broome (Director for Corporate Services)
2. Councillor Lowry (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents: For further information contact: Chris Trevitt, Head of Capital and Assets Email: [chris.trevitt@plymouth.gov.uk](mailto:chris.trevitt@plymouth.gov.uk) Tel: 01752 305441

**TO PROCURE A FRAMEWORK FOR EMERGENCY REPAIRS AND STATUTORY COMPLIANCE FOR PLYMOUTH CITY COUNCIL CORPORATE PROPERTY**

**First included in plan: September 2012**

**Nature of the decision:**

Agree to procure a framework for emergency repairs and statutory compliance for Plymouth City Council corporate property.

**Who will make the decision?** Cabinet (on the recommendation of Councillor Lowry)

**Timing of the decision?** 11 September 2012

**Who will be consulted and how?**

Persons to be consulted with:

Procurement Programme Board and Corporate Services departmental management team.

Process to be used:

Written report and briefing sessions.

**Information to be considered by the decision makers:**

The Business Case titled Asset Management Procurement of Hard Facilities Management.

**Documents to be considered when the decision is taken**

The Business Case titled Asset Management Procurement of Hard Facilities Management.

**Representations:** In writing by 31 August 2012 to -

1. Adam Broome (Director for Corporate Services)
2. Councillor Lowry (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents: For further information contact: Graham Potter, Corporate Property Manager Email: [graham.potter@plymouth.gov.uk](mailto:graham.potter@plymouth.gov.uk) Tel: 01752 304166

## **COMMISSIONING PLAN FOR THE PLYMOUTH DOMESTIC ABUSE PARTNERSHIP**

**First included in plan: September 2012**

### **Nature of the decision:**

Approval of the Commissioning Plan for the Plymouth Domestic Abuse Partnership, 2012-2019

**Who will make the decision?** Cabinet (on the recommendation of Councillors McDonald, Penberthy and Williams)

**Timing of the decision?** 11 September 2012

### **Who will be consulted and how?**

#### Persons to be consulted with:

Consultation with service users, members of the Plymouth Domestic Abuse Partnership Board, and other stakeholders took place prior to the writing of this commissioning plan, the findings of which have fed into the recommendations of the plan.

#### Process to be used:

Cabinet report

### **Information to be considered by the decision makers:**

Commissioning Plan for the Plymouth Domestic Abuse Partnership

### **Documents to be considered when the decision is taken**

Cabinet report and the Commissioning Plan for the Plymouth Domestic Abuse Partnership

**Representations:** In writing by 31 August 2012 to -

1. Carole Burgoyne (Director for People)
2. Councillors McDonald, Penberthy and Williams (Cabinet Members)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents: For further information contact: Kate Lattimore, Project Officer Email: [kate.lattimore@plymouth.gov.uk](mailto:kate.lattimore@plymouth.gov.uk) Tel: 01752 37078

## TENANCY STRATEGY

First included in plan: September 2012

### **Nature of the decision:**

To agree publication of a Tenancy Strategy including content of the strategy

**Who will make the decision?** Cabinet (on the recommendation of Councillor Penberthy)

**Timing of the decision?** 11 December 2012

### **Who will be consulted and how?**

Persons to be consulted with:

Councillors, members of the public, stakeholders and partners

Process to be used:

Draft strategy to be circulated in a consultation document in September. Focus groups with Registered Social Landlord partners

### **Information to be considered by the decision makers:**

Tenancy Strategy

### **Documents to be considered when the decision is taken**

Written report and strategy

**Representations:** In writing by 26 November 2012 to -

1. Carole Burgoyne (Director for People)
2. Councillor Penberthy (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents: For further information contact: Matt Garrett, Housing Options Manager Email: [matt.garrett@plymouth.gov.uk](mailto:matt.garrett@plymouth.gov.uk) Tel: 01752 306733

## **SCHOOL FUNDING REFORM**

**First included in plan: September 2012**

### **Nature of the decision:**

To approve the changes to school funding in relation to national School Funding Reform requirements from April 2013 including the delegation of central services to schools. The decision will enable the statutory return to be submitted to the Education Funding Agency by the deadline of 31 October 2012.

**Who will make the decision?** Cabinet (on the recommendation of Councillor Williams)

**Timing of the decision?** 16 October 2012

### **Who will be consulted and how?**

#### Persons to be consulted with:

Plymouth Schools

#### Process to be used:

As well as consulting with the Plymouth Schools Forum, the Authority will hold consultation events for all schools during the week beginning 10 September 2012

### **Information to be considered by the decision makers:**

Final Report on School Funding Reform Proposals and Implications from April 2013

### **Documents to be considered when the decision is taken**

Final Report on School Funding Reform Proposals and Implications from April 2013  
Summary of consultation responses from Plymouth Schools

**Representations:** In writing by 1 October 2012 to -

1. Carole Burgoyne (Director for People)
2. Councillor Williams (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents: For further information contact: Anita Martin, Group Accountant (Schools) Email: [anita.martin@plymouth.gov.uk](mailto:anita.martin@plymouth.gov.uk) Tel: 01752 307433